



Christ Church Grosse Pointe



Minutes of the Vestry

May 18, 2009

Present: Peggy Beadle, Libby Candler, Denise Crenshaw, David Dieter, Lisa Flores, Joe Katulic, Susan Larsen, Mark Lorenger, Joe Maycock, David McCoy, Theresa Muzzi, Al Torp, Amie Sweeney, Don Sweeny, Jeff vonSchwarz, Brad Whitaker

Absent: Ted Hagan, Pat O'Brien, Carrie Sutton

I. Opening Prayer

Mark Lorenger opened the meeting with a prayer.

II. Parishioners' Comments

There were no visiting parishioners present at the meeting.

III. Opening Matters

Announcements: Brad reminded vestry that summer service hours begin this Sunday, 8 and 10:15 am.

- He thanked everyone who helped clean the church for the funeral and 5:30 service this past Saturday.
- David celebrated a memorial service for all those that died and donated their bodies to Wayne State University. There were 83 children and 84 adults. Their remains were cremated and placed in one casket.
- Lisa is the coordinator for the Annual Christian Formation Conference at Kanuga which runs June 14-19. Kanuga is the premier Episcopal conference center in the US. The conference draws people throughout the country.
- Scott will be a primary host for the American Guild of Organists this July.
- Brad is excited to be the nominating person for the winner of the distinguish alumni award at General Seminary. It is the Dean of Cathedral in New Orleans. He has done a lot of work rebuilding after hurricane Katrina.
- On Memorial Day Brad will be the presiding pastor at the service at the War Memorial.

Wardens' Comments: Joe Maycock mentioned that the Rector's Evaluation was completed a few days ago and it was given to Libby and Betsy Creedon to review.

- We will be sending out financial information on the first quarter. Jean Redfield prepared a brief summary of the results along with the endowment results for the first quarter. It will go out by e-mail and by mail for those who do not have e-mail access. In addition, the parish will be able to access this information from the Web site.
- A while ago CC was presented with a sexual conduct policy by Bishop Gibbs. A committee spent a lot of time reviewing it and prepared a lot of written material and submitted it to the Canon of the Ordinary Lisa Gray. She was going to refer it to the diocese's Personnel Committee and get back to CC. Joe tried contacting Lisa Gray on several occasions wanting

to know where we stood but never received a response; therefore, CC will have to handle the policy and decide what is to be done. We will prepare a condensed version of the main aspects of this policy and distribute it under appropriate situations. The committee will meet again to decide what to do and report back to the vestry.

Libby Candler reminded vestry about the upcoming Antiques Show Preview Party and show and the need for volunteers.

Pastoral Concerns: David Dieter reported there are a number of people in the parish who are in transition. Please remember Sarah Hill as she packs up to move away permanently.

Correspondence: Susan Larsen passed around a thank you note from the Co-op Nursery, thanking CC for letting them use our space; and a note of thanks from Patrick Moore and his wife Michele, thanking CC for keeping them in our prayers.

IV. Approval of the Minutes of April 20, 2009

Corrections to minutes: Present – Carrie Sutton to replace the name Julie Sutton; Old Business – 4th paragraph, last sentence, amount should read \$598,600 to replace \$600,000; closing prayer was said by Pat O'Brien. The minutes were approved with corrections.

V. New Business

Lay Pension Fund: Theresa Muzzi reported that signatures need to be updated for the Lay Pension Fund.

Amie Sweeney moved that the Vestry of Christ Church Grosse Pointe resolve to appoint the following persons as authorized signers for the Christ Church Grosse Pointe Lay Employees Pension Plan: Joe Maycock, Jr., Senior Warden; John Snyder, Chair of Investment Committee; Theresa Muzzi, Parish Administrator. Libby Candler seconded the motion; all approved.

In addition, CC is switching the company that is being used for credit card transactions to Community Central. In order to do this, CC had to open up another bank account.

Amie Sweeney moved that the Vestry of Christ Church Grosse Pointe resolve to appoint the following persons as authorized signers for the Community Central Bank Account #5038039: Joseph Maycock, Jr.; Donald Sweeney; Jeffrey vonSchwarz; and Amie Dryden Sweeney. This account is to be used to receive credit card receipts. The motion was seconded; all approved

Moving Forward Committee Update: Libby reported that the committee met several times. The charge that Brad gave the committee was to present a specific set of initiatives reflecting the goals (priorities) adopted by the Vestry and the values of the parish that will move our parish forward as we seek to recycle ourselves into a growth phase. The group looked at the five priorities: new and renewed member incorporation, pastoral care, stewardship and planned giving, worship and music, and Christian formation. The group did an exercise around what does and does not work within the mentioned priorities. Sub groups were formed all related to the five priorities. Over the next few weeks the sub groups will be interviewing those people currently involved with specific ministries to find out what is and is not working and what is missing. They are looking at these with CC's mission in mind and how this ministry reflects the mission and values set forth by that mission.

Existing Stained Glass Windows Fund: Joe Maycock reported that Curl Tutag donated money for a Stained Glass Windows Fund to the church many years ago and currently there is about \$11,000 in that fund. The Stained Glass Window Oversight Committee wanted to be able to use that fund to pay for damage to the

stone work of the church that might be caused or discovered during the renovation of the windows. Joe spoke with George Nicholson, Curl's financial advisor, to have him speak with her about this and she is okay with it. Joe wanted her written consent so he prepared a letter for Curl to sign and George sent it to her for her signature. It permits the entire amount of the fund, including the principal and appreciation and interest, to be used for repairing damaged stone work. Vestry consent is required to use the fund in that manner and to pay what is left over, if any, into the ongoing Stained Glass Windows Fund that the vestry authorized at a recent meeting. The fund was treated as an endowment fund. In order to change an endowment fund where principal cannot be spent, the consent of the donor and vestry approval is required.

Joe Maycock moved that the Vestry of Christ Church Grosse Pointe resolved, that contingent upon obtaining the written consent of Nola (Curl) Tutag, 1) the Vestry authorizes the withdrawal from the stained glass windows fund donated to Christ Church by Dr. Tutag of the amount, if any, needed to pay expenses incurred by the Church for repair of damage to the stone or mortar of the Church discovered in connection with the restoration of the Church's stained glass windows which began May 12, 2009, and 2) the Vestry further authorizes the transfer of the remainder of the fund donated by Dr. Tutag, after payment of any such expenses, to the ongoing stained glass windows fund established by the vestry at its meeting on April 20, 2009, for the purpose of providing funds for the continued preservation, restoration, and renovation of the church's stained glass windows. 3) The above authorizations apply to the principal, appreciation and earnings of the fund donated by Dr. Tutag.

Discussion of the resolution followed.

The motion was seconded by Libby Candler; all approved.

Joe Maycock continued to report that the Stained Glass Windows Oversight Committee met May 14. The work on the windows started on Tuesday. The workmen found the putty to be very hard and the windows tightly set so it took them a little more time than expected to remove the windows. They removed four windows in the nave and they did not discover any damage to the stone work. Only a third of Window #9 was removed (window in St. Margaret's Chapel). There was not enough time to remove the entire window because of the Saturday funeral and the clean up that was required to get the church ready for evening service. Rohlf's plans to return in August to do Phase 2. They will paint, scrape and prime windows in the Undercroft and in the Cloister. At that time they will complete the window in St. Margaret's Chapel and they may take out a couple of other windows. While removing the window in St. Margaret's Chapel they did discover some cracks in the stone work. Joe checked with George Sutton to see if the workmen felt stone needed to be repaired prior to reinstalling the window. George was unsure. Prior to the start of this work, Elaine Yates, George Sutton, and Mike DeFillipi had Grunwell-Cashero, who had done some previous work at CC, come out and survey the windows from the ground. The only thing they found was that the two windows in St. Margaret's Chapel and Window #18 needed repairing – damage to the mullions. If the damage is severe, the stone will need to be replaced. George is going to get some estimates from two contractors for the cost of repairing the stone work.

VI. Old Business

Treasurer's Report: Theresa Muzzi reported that CC is on track for the year.

VII. Parish Ministries Reports

Parish Resources Ministries – Buildings & Grounds AT & T Funds: Libby Candler reported that at the last B & G meeting they discussed the monies that are coming in from AT & T for the privilege of putting a utility box on the church property. AT & T has paid the church \$6,000 for this privilege. They will be landscaping around the site of the box. B & G has requested they be allowed to use the money for replanting along the gate of the fence line and for various other things. A breakdown of how they would like to use the money is attached – Attachment A.

This money came in for use by the church. Brad explained that the church often receives undesignated, unplanned funds. As a vestry, please consider how we should spend that money when it comes in. It should be tied to our budget priorities.

Parish Christian Formation Ministries: Denise Crenshaw mentioned that the Bible Study group will continue to meet throughout the summer starting June 6, at 9 am, in the Undercroft and they will study the Gospel of John.

Parish Outreach Ministries: Mark Lorenger reported that Habitat Detroit invited Habitat Grosse Pointe and its member churches to participate in *Run for a Reason* to help raise money to build houses in Detroit. The Outreach Committee is excited to be sponsoring a team. It will take place in conjunction with the Free Press run in October.

- The Golf Committee would like the vestry to sponsor a hole for \$200, approximately \$13 per vestry person. Please give a check to Mark.

Libby Candler added that she, David Dieter and Mary Herring went to the opening of Cabrini Clinic, which is one of the clinics the Outreach Funding Committee has given money to. This is the oldest free clinic in the country, located in Corktown.

Parish Life Ministries – Update on New Members’ Group: Al Torp updated the vestry on the New Members’ Committee. This committee is striving to retain the members we have. Since January 2008 we have registered 61 new members. Brad sent a letter out inviting them to the New Members’ Class and 21 participated. The class centered on what the church is all about, answered a lot of questions about the church, and there was discussion about what they could bring to the church. On May 31 the new members will be recognized at the 10:15 liturgy and they have been invited to dinner at the rectory. Furthermore, peer shepherds are assigned to new members. Their job is to make them feel comfortable and help them become involved in the church.

Pastoral Care: Joe Katulic has completed his orientation with David Dieter. A meeting has been scheduled for the committee chairs.

- David Dieter mentioned they have a lot of enthusiasm for the career directory. They want to get every parishioner involved. There will be only one directory on site.

VIII. General Comments

A decision was made in staff that the photo directory will be shelved for the time being.

June 7 is Senior Sunday for high school seniors.

If you are interested in being a delegate to Diocesan Convention, October 23/24, in Lansing, please let Brad know. We need three delegates and three alternates.

Don Sweeny questioned when vestry might receive a report from the Personnel Committee. Brad mentioned the committee is meeting next week and a report will be forthcoming.

Don questioned the long range plan for the church. Forward Movement Committee replaces the Long Range Plan Committee. They are meeting regularly.

Status of bequest of Kay Gee’s house was brought up. Joe Maycock mentioned that in his last conversation with the trust officer there had been some water damage to the house so it has not been placed on the market. The damage is in the process of being repaired.

IX. Closing Prayer

Joe Maycock said the closing prayer.

X. Executive Session

After the meeting adjourned the vestry and rector entered into an executive session.

Respectfully submitted,

Kay Yntema-Gruner
Recording Secretary

www.christchurchgp.org

Copyright © 2008 - All Rights Reserved