



# Christ Church Grosse Pointe



## Minutes of the Vestry

May 17, 2010

**Present:** Peggy Beadle, Libby Candler, Denise Crenshaw, David Dieter, Lisa Flores, Ted Hagan, Chris Harrison, David Jones, Joe Katulic, Paula Labadie, Mark Lorenger, David McCoy, Theresa Muzzi, Wendy Niven, Amie Sweeney, Jeff vonSchwarz, John Woodhouse

**Absent:** Hope Hoffman

**Guests:** JoAnn Amicangelo, David Gaskin

### I. Opening Prayer

Amie Sweeney said the opening prayer.

### II. Parishioners' Comments

### III. Opening Matters

*Announcements:* David Dieter announced that there will be a funeral at CC for Dr. James C. Schwartz, a former acolyte of many years ago, on Thursday.

*Wardens' Comments:* Libby Candler reported that she and Peggy Beadle have been busy at CC. They regularly attend staff meetings and meet with the clergy.

*Pastoral Concerns:* David Dieter requested that everyone be extremely sensitive to each other. Shari Fiore's mother had a massive stroke last week. Please keep Shari, her mother, and others in your prayers.

*Correspondence:* No report.

### IV. Approval of the Minutes for April 17, 2010

The minutes were approved as circulated.

### V. New Business

*Communication Procedures:* JoAnn Amicangelo distributed the *CCGP Communications Policy and Request for Communications Support*. Because of the number of events held at CC JoAnn produced these documents to help make workload more manageable and to provide a consistent flow in promoting all events at CC. Events were placed in three categories: Core Events, Special Events and Fundraising Events. She proceeded to read through the Communications Policy and, where necessary, clarified various points. JoAnn explained that Special Events and Fundraising Events will be outsourced by her to suppliers who offer competitive bids. The Request for Communications Support form must be filled out for all events so JoAnn has the proper contact information. She emphasized the importance for the need to plan and schedule events. JoAnn

referred to and reviewed the Event Scheduling Policy (in vestry packets) pertaining to events that have not yet been placed on the calendar.

A suggestion was made that JoAnn rename the titles of the different categories to better clarify the activities that take place under each category.

*Event Policy and Temporary Funeral Policy:* Libby explained that there are two policies she would like vestry approval on so that staff will know how to respond to people when they want something done. We have already reviewed the Event Policy. The Temporary Funeral Policy was created in the event funerals must be held during the stained glass window renovation. Libby read through the policy.

David Jones moved that the Vestry of Christ Church Grosse Pointe approve the Temporary Funeral Policy. Wendy Niven seconded the motion; all approved.

David McCoy moved that the Vestry of Christ Church Grosse Pointe approve the Event Scheduling Policy in conjunction with the CCGP Communications Policy. Mark Lorenger seconded the motion; all approved.

*Golf Outing:* Mark Lorenger reported that the Outreach Committee, in conjunction with the Golf Committee, request from Vestry their continued support for a golf sponsorship at a cost of \$13 per vestry person.

Mark Lorenger moved that the Vestry of Christ Church Grosse Pointe approve a golf sponsorship sign at a cost of \$13 per vestry person. Denise Crenshaw seconded the motion; all approved.

## **VI. Old Business**

*Treasurer's Report:* Amie Sweeney reviewed the report that was distributed.

- Money is up from market gains.
- The Conservation Fund has a market gain of \$129,000.
- Slightly behind budget on pledge income.

Theresa Muzzi reported that CC has a lot of internal controls in place. CC is audited every third year and is reviewed in the off years. Everything that goes out is reviewed by two or three people; incoming money is all checked; cash is handled by two or three people; there are signers on all the checking accounts.

*Next Steps in Redevelopment into Growth Pattern:* Peggy Beadle distributed the *Redevelopment Goals*. Several months ago we started talking about redevelopment goals - goals that will move the parish along. The green folders contain the information you will need in order to begin the redevelopment goals within your own committees and ministries. Peggy reviewed the documents in the packet. Referring to the *Life Cycle and Reshaping Options* it was the consensus that CC is in a crisis stability but we are also looking at a plateau of decline. Because numbers have declined at worship services it was decided that something needed to be done; hence, the reason for the redevelopment goals. Peggy suggested that vestry meet with their entire ministry group or with a leader in the committee. Their focus is to create goals that will move CC forward. Pose the following questions to your committee: What does this mean for this ministry group or committee? What can this group do to help accomplish the redevelopment goals of the vestry? Peggy discussed the timeline and the tracking of goals as stated in the Redevelopment Goals. Goals should be achievable, relevant to the growth of CC, and time bounded.

*Director of Children, Youth and Family Ministry:* Libby reported that Joe Healey has kindly agreed to chair the search committee for the Director of Children, Youth and Family Ministry. The committee is in place and they plan to meet in the near future.

## **VII. Parish Ministries Reports**

*Christian Formation Ministries:* Lisa Flores reported that the program year is over. She is sending out thank yous to teachers and those who helped with children, youth and adult formation. They are in the process of planning adult formation and they are putting together a plan for Tuesdays Together for the next program year.

*Parish Life Ministries:* After the 10:15 service this Sunday, vestry is expected to help out with the strawberry shortcake reception.

*Evangelism/New Member Incorporation:* Chris Harrison made a plea to recruit members to join this ministry. This is a great ministry for people to become more active.

*Parish Liturgy and Worship Ministries:* Paula Labadie reported that the Feast of the Ascension service on Thursday was great.

*Parish Resources Ministries:* Peggy Beadle reported that CCF met a couple of times and they are looking for new members. Kit Tennyson and Mary Herring have joined the group.

David McCoy referred to Buildings and Grounds minutes which requested that Williams Refrigeration proposal be accepted by the Conservation Trust without obtaining two additional proposals. David expressed concern that CC is paying \$22,000 out of the trust fund without getting any comparable bids.

#### **VIII. General Comments**

Note all the activities and events on the bottom of the agenda.

#### **IX. Closing Prayer**

Joe Katulic said the closing prayer at which time the meeting adjourned at 7:30 pm.

#### **X. Executive Session**

After a short recess the vestry went into an executive session.

Respectfully submitted,

Kay Yntema-Gruner  
Recording Secretary

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