



ASSOCIATE PRIEST FOR PARISH LIFE AND ADULT FORMATION

Christ Church (Grosse Pointe, Michigan) seeks an energetic, creative, Jesus-centered priest to join the Rector, senior staff, and vibrant community in the leadership and ministry of a large parish rooted in the Anglican liturgical tradition. Specific ministry leadership will focus on member development, engagement, and care, and the formation and enrichment of Christian discipleship.

This position is ideal for a highly-motivated, passionate priest with 3-5 years experience, with a desire to participate in the leadership of a growing parish. The ideal minister will exhibit a passion for Christ, for building the Christian community, and for nurturing Christian disciples.

The Associate will share fully with in the liturgical, pastoral, and teaching ministry of the Parish, as well as the ministry of love and uplift to the community of Grosse Pointe and Metro-Detroit. Specifically, the Associate will exercise ministry leadership and oversight in the areas of congregational development and adult formation. A deep and articulate faith, a commitment to the daily community of prayer at Christ Church, imagination, and an ability to take initiative while working collaboratively with staff and congregational leadership are essential.

Christ Church is a lively, progressive congregation, and lives fully the riches of our liturgical, spiritual, and theological heritage in witness and service to our wider community. We are a welcoming, compassionate, and inclusive community called *to bring God and people together to know and live the Good News of Jesus Christ*.

The position may include housing in a church owned residence just a short walk from the church, enabling the Associate to take part in the full life of Grosse Pointe. Located only minutes from downtown Detroit, Grosse Pointe provides residential membership in a beautiful city park system, excellent school systems, and easy access to one of the nation's great cities and all that Detroit has to offer.

While we will accept applications until the position is filled, it is our intent to begin interviews on or around April 1.

If you believe that you are called to serve in this position, please send a cover letter and resume to Joseph Daniel, rectoroffice@christchurchgp.org.



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Summary Description

The Associate Priest is responsible for serving as a primary member of Christ Church's senior staff, providing hands-on, creative, strategic leadership and support for the ministries of Parish Life and Adult Formation. She or he will all participate in the full liturgical and pastoral life of Christ Church and the further mission of the Episcopal Church in the Diocese of Michigan. The Associate Priest will have additional responsibilities and Outreach as determined in consultation with the Rector.

Accountability

Reports directly to the Rector.

Level of Independence/Supervision

Receives guidance in terms of ministry goals and determines or establishes best policies and practices to support and fulfill identified goals.

Collaboration

Serves as member of senior leadership and clergy team. The Associate Priest will work with ministers (lay and clergy, volunteers and staff) to provide leadership and support in all areas of Christ Church ministry.

Duties and Responsibilities

Liturgical Activities

- Participate as celebrant, preacher, or assistant during assigned liturgical events.
- Join the Rector, Worship Commission, and Worship staff to Participate in the creation and reflection of our common worship life.
- Conduct weddings, funerals, baptisms and other sacraments and special services as assigned.

Parish Life

- **Member Development and Engagement:** The Associate is responsible for the direction, development, and oversight of our Member Development and Engagement Ministry. Near-term ministry priorities include Newcomer Ministry and Circle Ministry development.
- **Pastoral Care:** The Associate is responsible for the direction, development, and oversight of our Pastoral Care ministries. Near-term ministry priorities include the development of a volunteer-based Pastoral Care Team. The associate is also a vital member of our pastoral care team, requiring strong relationships with parishioners and the ability to visit parishioners at home, in hospital, and life-care facilities.
- **Parish Gatherings:** The Associate is responsible for the direction, development, and oversight of our Parish Gatherings ministries, supporting and facilitating the gathering of the Christ Church community in large and small group settings.

Christian Formation

- **Adult Formation:** The Associate is responsible for the direction, development, and oversight of a comprehensive Christian formation program for Adults. Annual priorities include the oversight of our formation opportunities for Wednesdays at Christ Church, the Sunday Rector's Forum, and the development of the Christ Church Spirituality Center. The Associate will also be an essential and valuable participant and teacher in all formation programs.



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Qualifications and Experience

- Priest in good standing within The Episcopal Church or Anglican Communion
- MDiv., or equivalent degree and training
- 3+ years of experience in ordained ministry within The Episcopal Church or Anglican Communion.

Competencies

- **Culture**
 - Christ-centered life
 - Creates a positive environment which inspires and energizes others
 - Organizes own time and prioritizes appropriately in order to accomplish critical tasks and to achieve personal and ministry goals
 - Friendliness and courteousness in dealing with people
 - Ability to work as a team with a large staff
- **Leadership, Administration, and Management**
 - Ability to think strategically and deliver regular results
 - Project management, including ability to manage multiple projects simultaneously.
 - Ability to organize resources, time to achieve goals, schedules, and desired work outputs
 - Maintains and reviews processes and records to facilitate future planning and implementation
 - Ability to translate goals and objectives into implementation and development plans
 - Ability to develop basic budgets and to track progress or change using financial data
- **Team Development**
 - Ability to develop and train volunteers
 - Ability to maintain interest in ongoing achievement and accomplishment in work
 - Ability to build and maintain a spirit of teamwork and to work cooperatively with others
- **Communication**
 - Ability to understand and be sensitive to the needs of individuals
 - Ability to provide information and to express him/herself convincingly and effectively
 - Ability to listen and facilitate two-way communications
- **Personal Development and Skills**
 - Self-directed and highly motivated
 - Ability to maintain interest in ongoing achievement and accomplishment in work
 - Flexibility and adaptability to priority changes
 - Willingness to learn and recommend change
 - Seeks opportunities to develop and increase knowledge and skill

Personality

- Friendliness and courteousness in dealing with people
- Flexibility and adaptability
- Ability to work as a team with a large staff
- Self-directed and highly motivated

Proficiencies

- MS Office, especially, MSWord, MSEXcel, PowerPoint.
- Ability to communicate tactfully and effectively in both written and spoken form