



## Vestry Minutes 15 October 2017

Attendees:

<input type="checkbox"/> Kienbaum, Karen	<input checked="" type="checkbox"/> Creedon, Betsy	<input checked="" type="checkbox"/> Hix, Mike (Secretary)
<input checked="" type="checkbox"/> Van Culin, Andrew	<input checked="" type="checkbox"/> Ash, Eric	<input checked="" type="checkbox"/> Baruah, Lisa
<input type="checkbox"/> Boeckler, Lori	<input checked="" type="checkbox"/> Bowe, Sarah	<input checked="" type="checkbox"/> Fitzgerald, Colleen
<input type="checkbox"/> Gaskin, David	<input checked="" type="checkbox"/> Iannace, Lynette	<input checked="" type="checkbox"/> Nealssohn, Thom
<input checked="" type="checkbox"/> Osborn, Blair	<input checked="" type="checkbox"/> Redfield, David	<input checked="" type="checkbox"/> Sutton, George
<input checked="" type="checkbox"/> Walsh, Brendan	<input checked="" type="checkbox"/> Skedel, Dan (Treasurer)	<input type="checkbox"/> Bridgemohan, Areeta
<input checked="" type="checkbox"/> Hanoian, Scott	<input type="checkbox"/>	<input checked="" type="checkbox"/> Ward, Diane

**Summary of action taken:**

- Vestry Expectations Approved
- Conservation Trust Project Request Approved
- 2018 Budget Approved
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*Call to Order and Opening Prayer*

**Call to order:** 1:30 p.m. by Father Drew. Opening Prayer by Father Drew

*Celebrate the Wins*

- None

*Decisions*

**Vestry Expectations**

Father Drew presented the outline for Vestry Expectations which will be the foundation for vetting Vestry candidates. Father Drew emphasized that as an organization we should not be re-drafting these annually based on new nominating members or new vestry members. Vestry expectations, like member expectations, should be a foundation for which the Church operations, plans and builds towards our future. Father Drew emphasized that some items are



covered under Member expectations and therefore, are not restated here. It was affirmed that these expectations would be shared with the parish through the same process as last year when we sought nominations at large.

The motion was moved and approved.

### **Conservation Trust Project Request**

Diane Ward outlined the request from Building and Grounds to Vestry to seek conservation trust dollars for the replacement of the Chiller Tower system that supplies A/C to the Nave. It was explained this was a project that was required whether it is covered by conservation trust or not. The request from Conservation Trust is for \$15,000 but the actual dollars spent was \$14,235. All the work has been complete. It was outlined that the current dollars unallocated for projects is \$69,000 and if this request is approved we would still have \$54,765 for other unanticipated projects.

The motion was moved and approved.

### **2018 Budget**

Father Drew provided a summary of our last meeting. Father Drew outlined that Path 2 presented last meeting was the budget recommended by the Finance Committee. Path two was not status quo, and required a reduction of about 100k in expenses. The Finance Committee was first presented with Path 1 which was based on current member giving. The Finance Committee rejected Path 1 stating the impact of the reduction did not provide the level of programing we aspire to be. However, they realized we could not continue investing at the same level we have for the last three years. The Finance Committee's recommendation was founded on two parts: increasing unrestricted contributions by 200k from either member giving/fundraising plus an investment of 100k from unrestricted funds. Father Drew stated he was going to present a third option today which would be between the two paths. Father Drew walked through the slides which outlined the impact on staffing and programs with the alternative path [referred to as path 1.5]. Path 1.5 assumes member giving is flat but with a 50k increase in fundraising with an investment of up to 100k from unrestricted funds.

The Vestry emphasized that the budget being proposed of 2.3million in expenses would allow up to 100k in unrestricted funds to be used. The goal is to increase member giving and with that growth we would draw less from our funds versus the alternative which would be to add back to staff/ministries. It is only when member giving can substantiate more staffing/programing that we will increase the budget.

The motion was moved and approved.



*Discussion Items*

**Consent Agenda**

No minutes to approve

Meeting was closed at 3:50 p.m. Closing Prayer

Submitted by:

Diane E. Ward  
Associate for Finance and Administration

Approved by:

  
Michael Hix (Jan 12, 2018)

Michael Hix  
Vestry Secretary